Bucks MHST

The Sue Nicholls Centre

Bierton Road

Aylesbury

HP20 1EG

Tel: 01865 901566

Dear Parent/ Carer,

 The Buckinghamshire Mental Health Support Team (MHST) are running a FREE 2 day summer camp over the summer holidays. The camp will be a safe space for children and young people aged 7-11 to explore their well-being, build their resilience, make new friends, and ultimately have fun.

**Please note that lunch will NOT be provided. We also ask that your child does not bring any food containing nuts to the camp.**

If your child would like to attend one of the camps, please indicate below which camp they would like to attend (please note we are only able to offer one space per child). Please also complete the registration form and return to bucksmhst@oxfordhealth.nhs.uk to secure your child’s place on the Summer Camp:

**Chilterns**

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| Brushwood Junior School - Tuesday 30th July & Wednesday 31st July @ 10am - 3pm |  |
| Widmer End Community Combined School - Tuesday 6th August & Wednesday 7th August @ 10am - 3pm |  |
| Brushwood Junior School - Tuesday 13th August & Wednesday 14th August @ 10am - 3pm |  |

**South**

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| Claytons Primary School - Tuesday 30th July & Wednesday 31st July @ 10am - 3pm |  |
| Loudwater Combined School - Tuesday 6th August & Wednesday 7th August @ 10am - 3pm |  |
| Claytons Primary School - Tuesday 13th August & Wednesday 14th August @ 10am - 3pm |  |

**North**

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| Weston Turville Church of England School - Tuesday 30th July & Wednesday 31st July @ 10am - 3pm |  |
| Stoke Mandeville Combined School - Tuesday 6th August & Wednesday 7th August @ 10am - 3pm |  |

Yours sincerely,

**​​The MHST Team**

bucksmhst@oxfordhealth.nhs.uk

01865 901566

**MHST Summer Camp Consent Pack**

The MHST Summer Camps provide young people aged 7-11 with a safe space to explore their well-being, build their resilience, make new friends and ultimately have fun.

There will be a maximum of 15 children per camp. The camps will be staffed by a minimum of 3 members of the MHST all of whom have been DBS checked and are first aid trained. The day will run from 10am till 3pm.

We are really excited to welcome your child to our camp, but please be aware it is first come first serve. To secure your child’s place at the camp please complete all sections of this consent pack and return to bucksmhst@oxfordhealth.nhs.uk

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| **Confidentiality Agreement** |
| Oxford Health (MHST) will only share information with other agencies on a need to know basis or when required to do so under the law or for the purposes of the protection of the public. Information will only be shared when it is in the best interests of the individual. Informed consent to share information will be obtained from individuals or, in the case of children from their parent or guardian. If this is not possible and the individual or others are at risk, it will be necessary to override this in accordance with the principles of the Data Protection Act 1998. Details of individual young person care are confidential and young person confidentiality will be maintained by all disciplines.  |

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| **Young Person’s Details** |
| Name of Young person |  |
| Date of birth |  |
| Gender |  | Ethnicity |  |
| Primary contact number |  |
| Primary email address |  |
| Family address |  |
| Young Persons School |  |

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| **Emergency Contact Details** |
| **In case of emergency, please contact the following person:** |
| Name |  | Mobile No |  |
| Address |  | Alternative Phone No |  |
| Relationship to Young Person:  |  |
| **If above is not available, please contact:** |
| Name |  | Mobile No |  |
| Address |  | Alternative Phone No |  |
| Relationship to Young Person:  |  |

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| **Medical/ Disability/ Special Education/ Behavioural needs** |
| **Do any of the above apply to the young person**  | YES NO |
| If YES, it’s **very important** that you fully explain the condition, its management and any medical treatment including medication: |
|  *Please be aware that we are not allowed to administer medication.* |
| **Please outline any special dietary requirements:** |
|  |
| **Does the young person have any allergies?**  | Yes [ ]  No [ ]   |
| If YES, please specify: |
| **Has the young person had a tetanus injection within the last 10 years?**  | Yes [ ]  No [ ]   |
| **Date, if known** |  |
| **GP Surgery** |  | **Tel No**  |  |
| Is there anything we need to know to provide a culturally sensitive service to the young person? *(e.g. special days to celebrate, activities you do not want them to take part in)* |

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| **General Consent** |
| I agree:* For my child to be attend the MHST Summer Camp run by MHST (Oxford Health).
* That my child will conform to the code of conduct agreed for this project.
* For first aid or urgent medical care to be given, if required, during the project/activities.
* For Oxford Health (MHST) to store personal data in line with the Data Protection legislation including General Data Protection Regulations introduced in May 2018.
 |
| Signed (parent/guardian) |  | Date |  |

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| **Young Persons Media Consent** |
| I give permission for my child’s (for whom I have parental responsibility) photographs and/or video, as per below, to be used by Oxford Health in printed, online or electronic publications, which may be shared publicly. **Examples of these materials include, but are not limited to**: posters, leaflets, brochures, adverts, emails, e-newsletters, blogs, web pages, social media posts, presentations, speeches, and press releases or other materials. First name/surname to be used in materials Yes [ ]  No [ ]  Photograph/Film to be used where my child can be identified Yes [ ]  No [ ]  (e.g.my face can be seen) Oxford Health Marketing Yes [ ]  No [ ] Social Media Yes [ ]  No [ ] The media; print, online, TV and Radio Yes [ ]  No [ ]  |
| **Personal details - my child’s (for whom I have parental responsibility)** |
| Name (Adult) |  | Relationship to Young Carer |  |
| Name (Child/ren) |  |
| **Service Name:** Oxford Health (MHST) |
| Signed (parent/guardian) |  | Date |  |

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| **Code of Conduct** |
| **I agree to:*** behave appropriately and responsibly at all times.
* be supportive of other members of the group and respect their views
* do my best to ensure all other members of the group are included and see no-one is left out
* to look after the equipment and venue and treat it with care
* to never leave the premises or the group without permission from staff

**I understand that unacceptable behaviour is not allowed. Unacceptable behaviour includes:*** hurting another members of the group or staff
* being unkind or rude to other members of the group or staff
* swearing or abusive language
* persistently ignoring instructions from staff

**I understand that if I behave inappropriately:**1. Staff will remind me this behaviour is inappropriate and ask me to stop
2. If I continue to behave inappropriately staff will give me a final warning or time out
3. In the event of any violent or excessively disruptive behaviour parents/guardians will be contacted immediately and I will have to leave the session as well as being excluded from future clubs.

**I understand that MHST Summer Camp staff will:*** ensure that a copy of this behaviour contract is available at all Young Carers activities
* will provide the young person and their parents/guardians with full explanations for any exclusions
* will keep written records of all incidents involving unacceptable behaviour
 |
| Signed (parent/guardian) |  | Date |  |

**General Data Protection Regulation GDPR**

Oxford Health is committed to protecting your personal data and respecting your right to privacy and security.  We want you to be clear about when we collect your data and not do anything you would not reasonably expect us to do with your personal data.  To help you understand what personal data we collect, how we use it and how we store it and applies to our websites, products, services and the ways in which we interact with you.  Our Oxford Health Privacy Notice addresses how we handle personal data within our services on our website. You can find it here [Privacy Notice - Oxford Health NHS Foundation Trust](https://www.oxfordhealth.nhs.uk/privacy/).

Oxford Health adheres to the requirements of the Data Protection Act (2018) and the General Data Protection Regulation 2016/679 (GDPR).

Should you have any questions relating to this notice or our processing of personal data, please contact us using the details below.

**Contacting Us**

Bucks MHST

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